

MODBURY NEIGHBOURHOOD PLANNING GROUP (MNPNG)

Minutes of the meeting held on Wednesday 25th May 2016

20:15- 22:00 at the Exeter Inn

Present:

Ann Turner (AT) Chair, Barry White (BWh), Charlotte Rathbone (CR) ,Phil Jolly (PJ)Treasurer, Roy Sims (RS), Mark Trewin (MT), Alison Wood(AW) Minutes.

Apologies:

Mark Lawrence, Burda Gage, Andy Rathbone, Jon Sullivan, Tim Beavon, Daniel Turner, Lynne Barnes, Chris Barnes

MINUTES OF LAST MEETING (06.04.16)

- There was one amendment raised in 5. Treasurer's report "There had been no expenditure to date " should read "There had been no expenditure since 1st April" With this amendment in place the minutes of the last were agreed

MATTERS ARISING

- AT said after initial contact with Mary Rosevear, (Small Farms Association), she was still awaiting to hear about any follow-up/ comments.
- AT also said she had contacted Loddiswell Parish Council to enquire as to whether they had any statistics about the take up of the Bloor Homes. Loddiswell Parish Council are at present in midst of some changes , so may not respond immediately
- Phil Baker (South Hams District Council Link Person has sent some examples of project plans and questionnaires from of other Neighbourhood Plans.
- RE point 2.4 Roads, AT spoke of points raised at a Parish Council meeting by two mothers regarding concerns about the safety of walking along Barracks Road. AT had been able to explain that whilst such issues may be part of the Neighbourhood Plan, The Neighbourhood Plan was a longer term project. For a more immediate response the concerns needed to put to Highways Dept. which is part of the County Council. AT has spoken to Lindsay Ward (South Hams District Councillor) who will advise further re contacts with Highways.
- BWH (Highways Subgroup Lead) also raised that he has been in touch with Devon County Council (DCC) Highways Dept. who would be willing to attend to a NPG meeting as part of our consultation. BWH felt that it would be more appropriate to be a full meeting rather than just sub group meeting, and he welcomed people's opinions about at what point in the NP process such a meeting should be arranged. It was agreed that it would be most useful to arrange this meeting once we had clearly delineated issues to address, backed up by information from the consultation process.
- RS updated that MARS had received funding via Tesco's "Bags for Help" scheme towards the development of a Trim Trail. On a less positive note he advised the meeting that the purchase of an adjacent field to extend the recreation field has run into problems and alternatives were being sought. Section 106 money from the RA1 new development has been allocated towards the improvement and extension of sports pitches in Modbury.

2. REVIEW INFORMATION FROM MAY FAIR

- AT reiterated her thanks that she had sent via e-mail, to everyone who had contributed towards the May Fair stall, both those who were present on the day and those who had forwarded information to be displayed.
There had been good response by people visiting the stall.
- The meeting read through and reviewed some of the raw data gathered at various events during May Fair Week (Treasure Hunt, Fair walks, Stall etc.)
- AT informed that there was now a pop up stall and display in the Health Centre, with facility for people to leave suggestions. Unfortunately the vacant shop in Modbury Court, as had been publicised in the Modbury Messenger was no longer available for a Neighbourhood Plan Display. However notices had been put up about the new location of the display in the Post Office, Parish Council Office and other locations.

3. NEXT STEPS IN CONSULTATION

- AT advised that Neil Turner was willing to collate the information gathered at recent consultations (May Fair, Comment forms and suggestion boxes) and put them into an interim report, as he had done for the earlier consultations last year. The themes from all these consultations would then inform the development of the questionnaire.
- AT asked the meeting if they considered that the group had reached the point where enough consultations events had been carried out and that the time had come to now use this information to move on with the development of the questionnaire.
- There was general agreement this was the case, but that it would be advisable and reassuring to obtain confirmation from South Hams District Council (SHDC) that the group had completed the amount of evidenced consultations required,

Action: *The meeting agreed that the interim report of the consultations, when completed, should be sent to Alan Storah, Link person at (SHDC), to obtain his opinion and verification regarding whether the group had completed sufficient consultations.*

- The meeting discussed the time schedule to compile and send out the questionnaire.
- AT spoke of using the expertise and experience that some members of the group had in the compilation of questionnaires, as well as examples from other Neighbourhood Plans and previous Modbury Parish Plan. The aim would be to pilot a questionnaire by July with a view to sending out the questionnaire to the whole of the Parish in late September or early October. Using what volunteer resources we had locally would keep costs down, so any funding could be used at a later stage for the analysis of the questionnaire and the skills of a consultant to help with drawing up robust plan.
- BWh discussed the consultation with the DCC Highways Dept. and informed the group that the organisation of a pollution survey had been taken up by Lindsay Ward District Councillor (SHDC) and could be included in the NP. The meeting felt that it would be appropriate to invite Highways Dept. to a full meeting in the autumn

- AT informed the group that the Business questionnaire remained outstanding but would shortly be circulated via Chamber of Trade in the first instance.

4. PROJECTED EXPENDITURE

- PJ provided copies of treasurers report (*enclosed with minutes*) which included :
 - a. current financial information of the funds for Neighbourhood Plan Group as held by Modbury Parish Council.
 - b. budget for application for Locality Fund Grant
- Tim Beavon who has experience of funding application has kindly agreed to complete the application to the Locality Fund Grant.
- Those at the meeting agreed that the budget for the Locality Fund grant seemed appropriate and therefore Tim Beavon could proceed with the application.
- PJ reiterated that any **invoices must be made out to “Modbury Parish Council” in order that VAT could be reclaimed**, explaining that it is the Parish Council that holds the fund for the Neighbourhood Plan Group.
- AT thanked PJ on behalf of NPG for his valued work as treasurer.

5. ANY OTHER BUSINESS

- AT advised that the Workshop for local Neighbourhood Plan Groups at Follaton House (SHDC) on Thursday 26th May has been postponed.
- There being no other business the meeting closed at 21.50

DATE OF NEXT MEETING:

WEDNESDAY JUNE 22nd at 8pm at THE EXETER INN

AW 24.06

