

## **Neighbourhood Plan Meeting Notes**

Date and Time of Meeting: 7. 15 pm, 7<sup>th</sup> January 2015

Venue: Modbury, QE2 Pavilion

### **1. Update**

The PC agreed to support the application for a neighbourhood plan at their meeting on 8/12/14

The application has since been accepted and the proposed neighbourhood plan area is now under public consultation for the six week period – ending 18<sup>th</sup> February. The area has to be decided before work can start on preparing the plan. A notice about this has been prepared by the planning authority and will appear in the parish office and notice boards.

Martin Ranwell had prepared an application for funds from the remains of the Sustainable Community Locality Fund. An award of £200 is being supported. An application for a similar fund is being drafted.

Housing Needs Survey notice cards should be available and ready next week for Lindsay to co-ordinate distribution. Suggest a four week period for return from when Messenger received. This would coincide with end of the designation consultation period. Lindsay to prepare brief notice for Messenger to introduce Housing Needs Survey.

Reaching outlying hamlets with survey cards via post or additional copies of Messenger. SHDC can help with design of communication materials and have offered a range of suggestions but at cost

The parish clerk has created a webpage with useful links including the CPRE booklet on Neighbourhood Planning. Having hard copies of the latter will be obtained. Resource box prepared for parish office including one hard copy, copy of the Village Design Statement, etc. John Clamp has said he can advise on social media use.

Rob West has been agreed to be the parish council representative with Lindsay.

Notice of Dartington based course on affordable housing – offer to Dan Turner to attend.

### **2. Roles**

Roles had previously been offered for people to come forward and were agreed at the meeting. Martin Ranwell had offered to be treasurer and was agreed.

Margaret Middleton had offered to be Secretary and Communications and was agreed.

Other people may have particular skills and interests – Lindsay to circulate Ann Turner's email so people can advise of skills and/or interests.

As the process moves forward other people with particular skills may need to be brought on to the neighbourhood plan group at appropriate times.

### **3. Actions**

Ann and Lindsay to meet to discuss transition of chair for the group

Lindsay to meet with SHDC officers re cost of material design for materials. Possibility of Lindsay arranging for materials to explain neighbourhood planning in simple terms to be placed in different locations to coincide with the Housing Needs Survey period.

Lindsay drafting additional locality fund application to share with Martin

Mark Lawrence to find out about costs of additional Messenger copies. Lindsay to find costs of posting.

People in attendance:

Lindsay Ward  
Ann Turner  
Roy Sims  
Burda Gage  
Mark Lawrence  
Don Masters  
Peter Watts  
Brian Weeks  
Barry White  
Mike Hopkins  
Nikki Mitchell  
Margaret Middleton  
Phil Smith  
Rob West

Not able to attend:

Rodney Bomford  
Rose Wood  
Tim Sydenham  
Julian Thomas  
Mike Astill  
John Robinson  
Dan Turner